

JOB DESCRIPTION



Department	Aquatics
Location	Pleasant Prairie RecPlex, 9900 Terwall Terrace, Pleasant Prairie WI 53158
Job Title	Swim Coach – Lead Age Group/Masters
Classification	Part-time/Non-exempt
Pay Range	\$12.00/hr. - \$20.00/hr. PT79

Job Summary

This is a part-time position in the Recreation Department Aquatics Division and is under the direct supervision of the Head Swim Coach and in absence of the Head Swim Coach, the Aquatics Supervisors or Aquatic Manager. The primary purpose of the Lead Swim Coach is to provide outstanding service through warm interactions. The responsibilities of this position are, but not limited to: the management of a major division of the Patriots Swimming Program, including: program development and administration; athlete supervision; performance and attendance tracking; providing a winning atmosphere and attitude every day. Employees in this classification must represent the Recreation Department in a professional manner, while instructing and monitoring, members, guests, and program participants. A special emphasis on program development and quality instruction.

Job Duties

- Maintain the development of excellence in the Patriots Swimming Program.
- Must be available to coach practices and meets that will primarily be on nights and weekends.
- Plan, oversee, and instruct practices and workouts with a safety minded approach under the direction of the Head Swim Coach.
- Under the guidance and approval of the Head Coach, create a season plan to execute for your assigned practice group(s).
- Track team members' success and results as well as take attendances.
- Help train and develop the Age Group Swim Coaches both Adult and Junior Coach in the proper management of a swim practice and season planning.
- Welcomes and responds to calls, questions, concerns and feedback from patrons in regards to the team.
- Knowledge in core swimming training and stroke techniques and principles by applying science based training methods approved by USA Swimming and the American Swim Coaches Association.
- Must know and enforce all RecPlex, Village and Department rules, regulations, policies, standard operating procedures and guidelines.
- Must be able to perform other duties and special assignments as directed by the Aquatics Management Team including assignments that may be outside the primary area of employment.
- Must exhibit a teamwork attitude and self-motivation, take the initiative to solve problems and innovate.

Physical Requirements

- Must be 18 years or older to be a Fully Certified Adult Coach.
- American Red Cross First Aid and CPR/AED certified upon hire, Lifeguarding certification preferred.
- High degree of interaction and communication with staff and public.
- Work is performed in an indoor pool environment with exposure to warm temperatures and heavy humidity, slippery surfaces, water and pool chemicals. The work requires long periods of attentiveness, swimming, jumping, diving, standing, sitting, pulling, pushing, reaching, carrying, cleaning, visual monitoring, verbal and written communication, hearing, moving about pool area, moderate lifting (15-50 lbs.), heavy public contact and exposure to stressful and emergency situations.
- Work schedule is subject to varying shifts but must be available evenings and weekends.

Requirements - educational, certifications and experience

- Must have two to five (2-5) years of age group swim coaching experience.
- Must be able to pass a background check and maintain good standing with USA Swimming.
- American Red Cross Safety Training for Swim Coaches Certified.
- Coaches Advantage Certified.
- Concussion Protocol Certified.
- USA Swimming Athlete Protection Training Certified.
- Foundations of Coaching Original or thorough 101, 201 & Rules and Regulations.
- Additional experience with a Masters team, as a Lifeguard Instructor, Swim Instructor or Coach is preferred.
- American Swim Coaches Association Level 2 preferred.
- Must have one to three (1-3) years of personal competitive swim experience.
- Extensive customer service and public relation skills are required.

Coaching Policy

Athletic/team Coaches are hired to instruct/teach specific skills where the coach is the teacher and the player(s) is/are the learner(s) and instill teamwork both during team practices and games. Coaches are not hired to participate with the players during scrimmages or active play, or endurance/strength training.

I have read and understand the job duties and physical requirements of this position.

Signature

Date

Village of Pleasant Prairie is an Equal Opportunity Employer.

Rev. 12/2022